

GREEN APPLE ACCREDITATION OF CHILDREN'S SERVICES

EARLY EDUCATION CENTER ACCREDITATION APPLICATION

Thank you for your interest in [Green Apple Accreditation of Children's Services](#). To apply for new/renewal Early Education Center Accreditation, please complete the form online below. If you have any questions, please contact our offices at Toll-Free: (877) 692-7201 or Email: info@gaacs.org. Keep a copy of the EEC Accreditation Application for your records.

Please review the GAACS Accreditation Step by Step Process carefully. It is important to note that each step in the process must be completed before accreditation may be granted.

Accreditation Step by Step Process

Step 1: Are you a member of GAACS? If yes then continue to Step 2. If not then submit the [membership application](#) to join GAACS.

Step 2: Complete Accreditation Application and submit with the nonrefundable application fee.

Step 3: GAACS Office will email a username and password to access the Accreditation Manual online.

Step 4: Upon receipt of online credentials, download and complete the Self Study Guide and submit to GAACS office along with all required documentation.

Step 5: GAACS Office will review your Self Study Guide and documentation upon receipt of the [Request for Self Study Review](#).

Step 6: When notified in writing that your Self Study has been accepted (Candidate Status) then the school is eligible to schedule a site visit inspection.

Step 7: Complete the Request for Site Visit Inspection and submit it to the GAACS Office along with the nonrefundable fee.

Step 8: GAACS will schedule an unannounced site visit.

Step 9: The GAACS Site Visit Inspection team will make a recommendation for approval, denial, or deferral of accreditation based on the site visit inspection. GAACS Office will review the inspection report, recommendation, and all documents submitted through the Self Study process and make the final decision. GAACS Office will notify you in writing should you be granted or denied accreditation.

Step 10: Upon written notification of accreditation and receipt of an accreditation certificate then you may advertise as a GAACS Accredited School. Display your accreditation certificate in a conspicuous place.

Step 11: Should your school be denied accreditation status then you may appeal the decision in writing within 30 days from the date of notification. Your letter must show how you met the requirements during the application process. Failure to appeal the denial in writing within 30 days constitutes forfeit of right to appeal. Unless otherwise stated, you are welcome to reapply when able to meet the standards.

Note: Your application for accreditation is valid for ten months.
The Accreditation Application fee is nonrefundable and nontransferable.

_____ I have read, understand, and agree to comply with the GAACS Accreditation Step by Step Process.

Name _____ Date _____

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Are you a first time applicant or renewing member? ___ First Time ___ Renewing

Organization Contact Information

Name of Organization	Your Name
Physical Address	City
State	Zip
	Country
Office Phone	Cell Phone
	Fax
Email	Website

Organization Leadership

Owner1	Owner2	
Director	Assistant Director	
Accreditation Specialist	#Paid Full Time Staff	#Paid Part Time Staff
# of Volunteers	# of Substitutes	# of Interns

Accreditation Categories

Accreditation Level – Check ONE.	Other Programs and Services	
Birth to Five Years - \$850		K – 12 School Accreditation
		Behavioral Health Accreditation
Birth to Five and School Age - \$1500		Teacher Certification
		Administrator Certification

ALL FEES ARE NONREFUNDABLE AND NONTRANSFERABLE

If you are interested in applying for one or more of the Other Programs and Services then complete the applicable application form separately.

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Early Education Center Checklist

Eligibility	Yes	No
A member of GAACS in good standing		
Must be licensed by the State or Religious Exempt Approved by GAACS (if applicable)		
Must comply with all local, state, and federal laws		
Must complete GAACS Self Study Guide within timeline		
Adhere to the GAACS Step by Step Process		

Verification	Respond to each statement.
Date Membership Application and nonrefundable fee submitted to GAACS.	
Total Number of children served.	
Name of licensing authority.	

Organization Type? Profit Nonprofit

Incorporated? Yes or No

Resolution

Be it resolved that we, the governing body of this school do hereby declare that we have answered the above statements honestly and in complete accordance with the basis, principles, and policies that govern this school and that a motion to this effect is recorded in the official minutes of the organization. We indemnify and hold harmless GAACS, its representatives, successors, and its members both now and forever. Furthermore, I certify that I have the authority to complete this application on behalf of the school.

Name _____ Title _____

Signature _____ Date _____

Credit Card Authorization

Payment Method (Choose one).

Check attached made payable to GAACS or Green Apple Accreditation of Children's Services

Charge Credit Card _____ Name on Credit Card

DISCOVER MC AMEX VISA _____ Credit Card Number

Code _____ Exp Date _____ Address/City/State/Zip _____

Signature _____

Printed Name _____